

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S NOVEMBER 2006 MEETING

PRESIDENT: SUSIE KAISER, 346-2351	SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: MARTI MILLER, 694-6123, 786-7437 (w)	SHOW COMM.: JENNIFER LUNDBERG, 301-2738
TREASURER: RAENA SCHRAER, 830-9882	AWARDS: RAENA SCHRAER, 830-9882
PROMOTIONS/FUNDRAISING: PEGGY BOWKER 373-2330	OMNIBUS EDITOR: LINDA KELLEY, 746-5994
JUNIOR BOARD: EMILY MINER, 336-2383, 632-4762(c)	JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The November 27, 2006 ADA board meeting was called to order at 6:06 p.m. with a quorum of Jennifer Lundberg, Marti Miller, Raena Schraer, Mary Kaye Hession, Peggy Bowker, and Linda Kelley. Carolyn Schultz and Deana Johnson also attended. Susie Kaiser, Emily Miner, and Jori Dittmer were not present.

Minutes: The September 2006 meeting minutes were approved.

Treasurer's Report: Raena Schraer presented a treasurer's report showing current assets of \$11,339.05, with our only outstanding obligation the USDF roster payment of \$17 per member. We have 66 members at present.

IRS non-profit status: Marti Miller reported on how our 501(c)(3) non-profit filing magically got approved by the IRS. She called the CPA who had prepared our filing, then the IRS agent who had rejected it. She explained why we hadn't responded to the agent's last inquiry (we received it after the deadline). The agent expressed the opinion that ADA's role is not sufficiently "educational." When Marti pointed out that the USDF itself is also a 501(c)(3) corporation, the agent opined that USDF had been "misclassified." Undeterred, Marti persuaded the agent that even shows are educational: members use their tests to check that their riding and schooling are on the right track, as compared to national standards.

Horse show software: Jennifer Lundberg analyzed the Fox Village show software and concluded that it will work very well for us. It will do all the necessary reporting, including checking with USEF for correct member numbers. The cost has dropped to \$334, plus a \$35 renewal fee in subsequent years. The board approved the purchase.

ASH Dressage Medal: ASH's rules for the ASH Dressage Medal say that the scores are computed as for other dressage awards. ASH President Bill Turner reads that to mean that only the top 80% of scores count. The effect is that a rider can win this award with one horse's scores (if the other horse scores low, it

drops out of the equation). We need to hear from Susie Kaiser on this issue, but several board members, including Deana as the original sponsor, felt that this wasn't the original intent of the award. The purpose was to show that the rider could ably ride two different horses at two different levels. The most immediate need is to clarify that all scores count, not just the top 80%. Can we ask ASH dressage representative Sharon Sadlon to get that change made for 2007? Beyond that, board members had various suggestions to fine-tune the rule, something that will probably have to be done through ASH's normal rule change process. One option is to make the rider declare which level each horse will represent, in advance. Or, we could simply average the medians from all of the horses ridden. And, if both horses are ridden at two levels, e.g. Training and First, perhaps only one Test 4 score is needed at each level. Raena volunteered to draft the various rule change options and circulate them to the board.

Addresses: Linda Kelley reported she never received a ballot this fall. After the Post Office changed addresses in her area, she updated her address with ADA but the change got missed in the ballot labels.

Show committee:

- Carolyn Schultz reported that our USDF licensing is done for 2007 (June 2-3, Aug. 11-12) and 2008 (June 7-8, Aug. 9-10).
- We'll plan on a clinic June 4-5 with Betty Gosling after our June 2007 show.
- Because new tests will be used this year, we hope to offer three days of clinics around the May schooling show, with a licensed official giving us tips on how to ride the new tests. Wayne Quarles? Jennifer Schraer? Carrie McLain?
- Deana ordered the USDF DVD on riding the new tests to show at our spring meeting.
- Our August 2006 TD Veronica Holt felt we should not give refunds for shows cancelled due to an act of God, and should start counting championship classes for year-end awards. On the Show Committee's recommendation, the board decided not to make these changes in our show policies.
- On the Show Committee's recommendation, the board approved the following ad rates for the *Omnibus*: \$100 for a full page, half-page \$50, quarter-page \$30, business card size \$15, no color ads. Those choosing the \$100 rate will be listed as *Omnibus* "sponsors" and if they have a website, we'll provide a link to it.

Handbook revision: The board approved the most recent draft of the Handbook as amended, with two further changes:

- When computing Rider/Horse of the Year rankings, the board decided that there should be no score adjustments for Training Level, but an added 1% for scores earned at First Level, 2% for Second Level, 3% for Third Level, and 4% for Fourth Level.

- Ties may occur in median scores for Horse or Rider of the Year awards. In that case we will go to the mean. If still tied, we will use the mode (rounded to the nearest integer).

Next meeting: The meeting adjourned at 8:17 p.m. Our next meeting will be Monday, Jan. 22 at 6 p.m. at Huffman.

**MINUTES OF ALASKA DRESSAGE ASSOCIATION'S SEPTEMBER 2006
MEETING**

PRESIDENT: SUSIE KAISER, 346-2351	SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: MARTI MILLER, 694-6123, 786-7437 (w)	SHOW COMM.: JENNIFER LUNDBERG, 301-2738
TREASURER: RAENA SCHRAER, 830-9882	AWARDS: RAENA SCHRAER, 830-9882
PROMOTIONS/FUNDRAISING: PEGGY BOWKER 373-2330	OMNIBUS EDITOR: LINDA KELLEY, 746-5994
JUNIOR BOARD: EMILY MINER, 336-2383, 632-4762(c)	JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The September 25, 2006 ADA board meeting was called to order at 6:15 p.m. with a quorum of Marti Miller, Raena Schraer, Mary Kaye Hession, Susie Kaiser, Peggy Bowker, and Linda Kelley. Carolyn Schultz also attended. Jennifer Lundberg had to work that evening. Emily Miner and Jori Dittmer were not present.

Minutes: The August 2006 meeting minutes were approved.

Treasurer's Report: Raena Schraer presented a treasurer's report showing current assets of \$14,528.34 including accounts receivable. However, we still owe approximately \$1500 for arena rentals, purchasing awards, etc. The treasurer's records have now been successfully transferred from Deana Johnson's computer to Raena's.

IRS non-profit status: The status of our 501(c)(3) filing is still uncertain. Deana reported we received a third letter from the IRS agent, who was unhappy that we had not responded to the second letter. The letter was postmarked Sept. 11 and we received it Sept. 25—which was after the deadline set out in the letter. Marti Miller will get advice from the CPA who prepared our 501(c)(3) filing and then call the IRS agent.

Show committee:

- Carolyn Schultz received USEF's renewal of the license for our August 2007 show, but not the June show. She'll try to track down the June paperwork. The August dates set out in the renewal will need changing (a problem USEF is aware of for shows nationwide in 2007).
- Marti reported that Kelly Ward, who was our farrier for part of our August show, greatly appreciated the thank-you note that Carolyn Schultz sent out to everyone who helped make our shows possible.
- We're planning on a two-day show in June 2007. We'd like to have a clinic then too, rather than after the August show. If our June judge doesn't want to do a clinic, maybe Sue Kolstad would be available in conjunction with judging the May schooling show. Other possibilities: an

L program participant, a clinic in conjunction with Midsummer in June, Brent Hicks, or Alistair Buchanin.

- The new dressage office trailer has not been moved; no change in the arena situation yet.
- Our August 2006 TD Veronica Holt thinks ADA is the only show management in the country willing to offer refunds if a show is cancelled due to an act of God. She suggested we change that policy. Instead of doing that, should we allow refunds for other valid reasons such as a rider's illness? The Show Committee will consider this.
- Veronica Holt also believes that we should count championship classes in our award rankings, and indeed championship scores are posted now on USDF's rankings. Carolyn asked Susie Kaiser to ask USDF if its policy on championship class scores has changed.
- Linda Kelley recommended against allowing color ads in the *Omnibus*, as the printing cost would be prohibitive—\$1 per page.
- After doing award rankings, Marti recommended we consider Horse of the Year score adjustments for First Level too, not just Second Level and Third Level. She found that median scores were lower at First Level than at Training Level.
- Susie Kaiser suggested that, sometime before May, the board or the Show Committee should review ASH specifications for dressage awards in case updates are needed.

ASH Dressage Medal: Kari Garber told Susie Kaiser she remembered handing off the ASH Dressage Medal perpetual trophy to a person in the Matanuska Valley (presumably Donna Woolen, whose daughter Danielle was the next recipient). There the trail goes cold; we'll replace the trophy.

Handbook revision: The board did a final review of Carolyn Shultz's most recent Handbook draft and decided that the Handbook should include short biographies of Margaret Adams and Christine Erikson; ballots should be sent by mail but need not be numbered; Marti will come up with a mathematical way to resolve ties for Horse of the Year and Rider of the Year awards.

Membership outreach:

- Raena did not have any update from our newsletter editor Loretta Andress on the next issue, which needs to include board candidate biographies, etc. Raena herself will be out of town as of Oct. 8. She will check with Loretta.
- Ideally we should pick up ADA's mail more often to speed up communication with members, IRS agents, etc. Carolyn Schultz volunteered to do this, using Raena's mailbox key. She will look through the mail and route it to the proper person.

Awards banquet:

- Peggy Bowker expects to receive all the level awards in a week or so. Raena will come up with awards for the volunteers. Marti will prepare the list of 60 Percent scorers, and Jennifer will print the certificates. Marti plans to ask Jennifer McLeod to double-check her award computations.
- Raena will check with O'Malley's to see if the banquet menu is similar to last year. We'll keep the same price of \$35 for each dinner unless the menu price has changed.

Next meeting: The meeting adjourned at 8:25 p.m. We won't plan on a meeting in October, as we'll all see one another at the banquet on Nov. 3.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S AUGUST 2006 MEETING

PRESIDENT: SUSIE KAISER, 346-2351	SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: MARTI MILLER, 694-6123, 786-7437 (w)	SHOW COMM.: JENNIFER LUNDBERG, 301-2738
TREASURER: RAENA SCHRAER, 830-9882	AWARDS: RAENA SCHRAER, 830-9882
PROMOTIONS/FUNDRAISING: PEGGY BOWKER 373-2330	OMNIBUS EDITOR: LINDA KELLEY, 746-5994
JUNIOR BOARD: EMILY MINER, 336-2383, 632-4762(c)	JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The August 28, 2006 ADA board meeting was called to order at 6:18 p.m. with a quorum of Marti Miller, Raena Schraer, Mary Kaye Hession, Jennifer Lundberg, and Susie Kaiser. Carolyn Schultz also attended. Linda Kelley, Peggy Bowker, Emily Miner, and Jori Dittmer were not present.

Minutes: The July 2006 meeting minutes were approved.

Treasurer's Report: Raena Schraer presented a treasurer's report showing ADA's current assets as \$14,578.34. However, we still owe horse show arena rental, and must buy awards for the November banquet and pay USDF for our membership roster in November. For one more month, our records will remain on former treasurer Deana Johnson's computer: the files can't be opened on any other computer. The board voted to get this apparent technical problem fixed; Susie recommended we call Alaska Web Action.

IRS non-profit status: Deana received a new IRS letter saying ADA better fits the criteria for a 501(c)(4) organization rather than 501(c)(3) (Raena did not have a copy of the letter). Deana e-mailed our CPA asking what the IRS letter means, but hasn't received a reply yet.

Show committee:

- The next show committee meeting is set for Saturday, October 7, 9 a.m., at Carolyn Schultz's house, 8501 Sultana Drive.
- Dressage at the last 2006 Anchorage Horse Council schooling show was cancelled due to light entries (one) and heavy weather (lakes) in the dressage arena.
- Carolyn Schultz sent thank-you notes to everyone who helped make our shows possible. Max, the volunteer host at WCCEC who did so much arena grooming for us, loved the Flying Dutchman treats he received. We're also sending a gift to Alaska Equine and Small Animal Hospital, which served gratis as our on-call vet.
- Susie Kaiser reported she told AHC president Lori Hackenberger we'd like the new dressage office trailer moved back somewhat. Lori planned to get

bids, but the trailer hasn't moved yet. Susie bought a lock for the trailer. AHC directed Max to reset the plastic bases for the white planks around the arena, some of which had toppled over, but the real problem is that the timbers underneath are rotten and need to be replaced.

- Our new arena markers and letter bases have arrived. The bases look great and have room for flowers.
- Raena has volunteered to manage Springfest 2007. We still need a manager for the August show. Jennifer Lundberg will be secretary for both events.
- We hadn't made any clinic arrangements for 2007 yet, but decided we'll offer a clinic after the June show.
- Lois Heyerdahl, our August 2006 judge, sent us a thank-you note and recommended a TD, Susan Moran, who is eager to come to Alaska. We already have Sigrun Robertson lined up as our TD for 2007, but can consider Susan Moran for 2008.
- Springfest 2007 will be June 2 or 2-3. We hope to move Biggest Event Ever to Aug. 11-12, 2007, with a similar date for 2008 (USEF's current date rotation system has caused the standard dates for 2007-2008 to be a week late).
- Our August 2006 TD Veronica Holt recommended we obtain Fox Village Dressage show software. The price has dropped to an initial \$300, plus a \$35 annual fee. Jennifer will try it out before we decide.
- The show management committee will also decide on ad rates for the *Omnibus*, including color ads. Peggy Bowker is seeking more sponsors, so we might have more ads to run next year.

Nominations: Jennifer McLeod and Sue Banet have agreed to serve as our nominating committee for the fall election. Board nominations and bios are due Sept. 25, with Kathryn Brooks nominations due Sept. 30. Including our senior and junior incumbents, suggestions for people to be contacted about running for the board included Jayne Dittmer, Kim Hale, Darlene Capps, Susie McCaughly, Shelbie Fredenhagen, and Emily Carr. The board decided that the show committee should brainstorm nominations (if any) for the Super Volunteer Award.

ASH Dressage Medal: Susie e-mailed Kari Garber in our continuing attempt to locate the ASH Dressage Medal perpetual trophy. Kari hasn't replied yet, as she is attending the World Equestrian Games in Aachen. If Kari can't tell us anything more, we'll get a replacement trophy from Bovey's.

Handbook revision: Tabled again. Mary Kaye Hession is to remind everyone that this is our homework for the September meeting! Carolyn will send Mary Kaye a copy of our updated bylaws to be posted on our website.

Membership outreach:

- Raena reported that the August-September newsletter is coming along fine; our editor Loretta Andress circulated her first draft for comment.

Jennifer Lundberg recommended that we not print everyone's full scores in the newsletter, as that would take too much space. Instead, the newsletter should list only our show and 2006 championship awards, and ask all our members to check their scores on USDF's website. That's the official listing, and any errors must be corrected through USDF first. We also decided to remove the photos from the newsletter and offer them separately on our website, so that the document won't take so long to load.

- ADA is in good shape financially and is in a position to give back to the membership. The board decided that the show committee should come up with recommendations on how to do this: extra clinics? Discounts? Carolyn Schultz said that if someone else can be found to manage the August show, she'd be willing to plan an adult camp. (ADA did this before, years ago, at WCCEC.) Once we have a plan, we could apply for a Violet Hopkins grant to help fund it. If we can't pull it together for 2007, we could do it in 2008. We could invite a renowned clinician to lead the camp—maybe even Debbie McDonald!

Awards banquet:

- The awards banquet had to be moved to November 3 because O'Malley's was already booked for November 4.
- Marti Miller will do the calculations for ADA awards, including the 60 Percent certificates.

Next meeting: The meeting adjourned at 7:38 p.m. The next board meeting will be at 6:00 p.m. on Monday, September 25 at Huffman Horse Center.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S JULY 2006 MEETING

PRESIDENT: SUSIE KAISER, 346-2351	SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: MARTI MILLER, 694-6123, 786-7437 (w)	SHOW COMM.: JENNIFER LUNDBERG, 301-2738
TREASURER: RAENA SCHRAER, 830-9882	AWARDS: RAENA SCHRAER, 830-9882
PROMOTIONS/FUNDRAISING: PEGGY BOWKER 373-2330	OMNIBUS EDITOR: LINDA KELLEY, 746-5994
JUNIOR BOARD: EMILY MINER, 336-2383, 632-4762(c)	JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The July 24, 2006 ADA board meeting was called to order at 6:10 p.m. with a quorum of Marti Miller, Linda Kelley, Raena Schraer, Peggy Bowker, Mary Kaye Hession, Jennifer Lundberg, Susie Kaiser, and Emily Miner. Jori Dittmer was not present.

Minutes: The May 2006 meeting minutes were approved as corrected. (There was no June meeting.)

Treasurer's Report: Raena Schraer presented a treasurer's report showing ADA's current assets as \$13,153.33 including accounts receivable. All of the proceeds of the Christine Erikson estate sale, including the tractor sale, were donated to ADA (total: \$2,845), and there are still some antique inkwell sets—appraised at \$500—that Raena Schraer will try to sell for us on eBay.

ASH Dressage Medal: So far we've had no luck locating the ASH Dressage Medal perpetual trophy. On Raena Schraer's motion, the board decided that ADA will pay for a new bowl, with base, if the trophy cannot be found within the next week.

IRS non-profit status: On June 6 the IRS sent ADA a letter challenging our 501(c)(3) non-profit filing. The IRS charged that we had not included certain information needed to determine our eligibility and set a June 27 deadline to supply it. We collected the information (including a chronology of our activities and copies of our yearly *Omnibus*) and sent it to the IRS on June 21, but have heard nothing further.

Show committee:

- Carolyn Schultz could not be present as she was running a clinic, but Susie Kaiser reported that everything is in progress for our August show. The dinner will be held in the same place as at the June show, and the price may be less than the original estimate of \$20. This time we really do need everyone to make reservations.
- We'll need to schedule another "rock party" on Wednesday, August 8, to clear the arena, track, and warmup arena before the show.

- USEF rules say we need red markers on the arena rail at the letters, and we need intermediate arena letters too. On Marti's motion, the board authorized Susie Kaiser to choose and acquire the markers and letters.
- At this weekend's schooling show, Dr. Julie Grohs will judge the dressage; if she can't make it, Jennifer Lundberg will fill in, with Deana Johnson as her back-up. People who plan to enter dressage should send an e-mail to Susie Kaiser so she can plan ride times.
- The Anchorage Horse Council acquired a free trailer for a new dressage office. It's very large, and will be expensive to move into its final location. AHC plans to replace the siding and add windows to make it more attractive. Its wheels must be left on, but the trailer could be skirted.
- The board decided to put together a portable sound system that could be used for freestyle competition and clinics. Marti Miller said her husband has some old speakers, Linda Kelley's husband has a PA system, and Deana Johnson knows someone who has a stereo/CD player to offer.
- We should send out an e-mail notifying those who have already qualified for the 2006 ADA Championship classes on August 13. Jennifer will get the Chamberlin scores to Marti (who already has the results of the other shows) to check who else has qualified. It would be great if we could take photos of the top horses at the 2006 Championship.
- ADA supplied high-score ribbons and awards for the Chamberlin show. The Chamberlin show management awarded dressage championships on class points (as is done for hunter classes, Western classes, etc.), rather than on the basis of the highest test scores. Some competitors raised questions about this, but ADA had no role in the decision.
- We already have judges (Betsy Gosling and Debbie Spence) and TD's (Sigrun Robertson) for next year's shows.

Handbook revision: Tabled, as Carolyn Schultz could not be present.

Membership outreach: Raena Schraer will take news items to our newsletter editor Loretta Andress for the August issue. It should include a show wrap-up and seek nominations for this fall's board election and for the Kathryn Brooks award. We could also give early notice of the awards banquet.

Donors wanted: Peggy Bowker plans to start soliciting donations now for next year's shows so that the donors can be thanked in next year's *Omnibus*.

Awards presentation:

- The awards banquet is scheduled for November 4. Raena will contact O'Malley's on the Green about banquet arrangements. The board lobbied for "more chocolate desserts."
- Susie Kaiser and Peggy Bowker will arrange for awards at the banquet.
- Deana Johnson drafted a form (to be posted on ADA's website) to nominate people for the Kathryn Brooks Perpetual Achievement Award. The board decided that only ADA members can submit nominations.

- The engraver we have used in the past for awards no longer does engraving, although the shop can still handle graphics. We'll need to find a substitute (perhaps Beca Alterations?) and to move our logo.

Volunteer appreciation: Deana will come up with a system to track volunteers' efforts. Linda will give Deana her list of volunteers who assisted at the Midsummer Festival dressage in Palmer. We'll send out an e-mail asking all those who pick rocks before our August show to keep track of how many buckets of rocks they collect, so that Deana can incorporate the count into her system.

Huffman appreciation: Susie presented a \$50 restaurant gift certificate to Lynn Paterna in gratitude for Lynn's permitting us to meet in the Huffman Horse Center office every month.

Next meeting: The meeting adjourned at 7:25 p.m. The next board meeting will be at 6:00 p.m. on Monday, August 28 at Huffman Horse Center.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S MAY 2006 MEETING

PRESIDENT: SUSIE KAISER, 346-2351	SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: MARTI MILLER, 694-6123, 786-7437 (w)	SHOW COMM.: JENNIFER LUNDBERG, 301-2738
TREASURER: RAENA SCHRAER, 830-9882	AWARDS: RAENA SCHRAER, 830-9882
PROMOTIONS/FUNDRAISING: PEGGY BOWKER, 373-2330	OMNIBUS EDITOR: LINDA KELLEY, 746-5994
JUNIOR BOARD: EMILY MINER, 336-2383, 632-4762(c)	JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The May 22, 2006 ADA board meeting was called to order at 6:38 p.m. with a quorum of Marti Miller, Linda Kelley, Peggy Bowker, Mary Kaye Hession, Jennifer Lundberg, and Susie Kaiser. Emily Miner and Jori Dittmer were absent, and Raena Schraer had to work that evening. Carolyn Schultz and Jennifer McLeod also attended.

Minutes: The April 2006 meeting minutes were approved as corrected.

Treasurer's Report: Raena Schraer had circulated a treasurer's report by e-mail. It showed ADA's current balance as \$9,960.19, of which \$1,595 was the proceeds from the Christine Erickson estate sale. The estate sale also made \$1,250 on a tractor, but it was not yet certain that this portion will come to ADA. We still haven't received any word from the IRS on our 501(c)(3) filing.

Show committee:

- Carolyn Schultz reported that the show committee had met and everyone is following through on their tasks. We have switched to a new insurer (Equisure); Deana Johnson will check to be sure the insurance certificates have been sent in.
- Susie Kaiser reported that the Anchorage Horse Council ended up purchasing two relocatable buildings, one of which will be our new dressage show office. But the expenditure has not yet been approved by the municipality, so the office won't be in place by our June show. We need a contingency plan: perhaps an "easy-up" tent? But there are none in stock locally. There's an old trailer we could borrow, and AHC will let us store the trailer contents temporarily in a stall or garage at Chamberlin. Susie said that Anne Sundquist will coordinate to get this done. Our judge's and show workers' chairs, signs, etc., are also stored in a stall, along with our old tent (which should be discarded).
- Jennifer Lundberg said we'd received kudos from USDF on our Omnibus.
- The Margaret Adams Memorial Schooling Show went well. We had a full day of rides, the youngsters had fun, and judge Patty Russell helped all the riders. The Pony Clubbers sent charming hand-made thank-you notes to ADA members who had helped to sponsor their clinic participation.

- We need to schedule another “rock party” to work on the Chamberlin dressage warmup ring the Wednesday evening before our June show. AHC is aware of the footing problem in the warmup ring. It also wants to replace the timbers and railing around the dressage arena itself, but here again its funding plans have not yet been approved and the improvements won't be done before our June show.
- Linda Kelley reported that the Midsummer show (Valley Circuit) will need as much help as we can offer, as the show managers haven't run a dressage show in many years. Jennifer is willing to serve as the de-facto secretary to get them started, although she can't be on site throughout the show. We'll also need to provide runners, scorers, another scribe, awards, and copies of tests. Carolyn noted that the awards we ordered have arrived and were forwarded to Kim Hale, our June show manager; we'll need to separate out the Midsummer portion. A Dover Medal class will be offered at the Midsummer show.

Bylaws revision: Jennifer McLeod presented her proposed changes to ADA's bylaws. After discussion and consensus on several changes, Linda Kelley moved and the board voted to approve the bylaw changes as amended.

Handbook revision: Carolyn Schultz presented her proposed changes to the ADA Handbook. After an extensive work session, the board decided the committee section should be subdivided and restructured. Carolyn agreed to prepare and distribute another draft for review at our next meeting.

Membership outreach: The next newsletter, which is to be compiled by our new editor Loretta Andress using content we provide for her, is scheduled for August. At that time we'll need to seek nominations for board candidates and for the Kathryn Brooks Perpetual Award.

ASH Dressage Medal: The ASH Dressage Medal bowl (perpetual trophy) is still missing. Marti Miller was the 2005 ASH Dressage Medal winner. Susie Kaiser checked with Debbie Erickson, the winner in both 2004 and 2003, who said she never received the trophy. Can we check further back? (2000: Kari Bazy Garber; 2001: Danielle Woolen; 2002: Nicole Mues.)

Appreciation: The board decided to thank Lynn Paterna, who generously allows us to meet in the Huffman Horse Center office every month, by giving her a \$50 restaurant gift certificate. Susie will sleuth out Lynn's favorite restaurant.

Next meeting: The meeting adjourned at 9:09 p.m. There won't be a June board meeting, although the show committee will meet on May 30th and the “rock party” at the Chamberlin dressage warmup arena will take place on May 31. The next board meeting will be at 6:00 p.m. (earlier than the usual time) on Monday, July 24 at Huffman Horse Center.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S APRIL 2006 MEETING

PRESIDENT: SUSIE KAISER, 346-2351
VICE-PRESIDENT: MARTI MILLER,
694-6123, 786-7437 (w)

TREASURER: RAENA SCHRAER, 830-
9882

PROMOTIONS/FUNDRAISING:
PEGGY BOWKER, 373-2330

JUNIOR BOARD: EMILY MINER, 336-
2383, 632-4762(c)

SEC'Y.: MARY KAYE HESSION, 345-1090
SHOW COMM.: JENNIFER LUNDBERG,
301-2738

AWARDS: RAENA SCHRAER, 830-9882

OMNIBUS EDITOR: LINDA KELLEY,
746-5994

JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The April 23, 2006 ADA board meeting was called to order at 5:45 p.m. with a quorum of Marti Miller, Raena Schraer, Linda Kelley, Peggy Bowker, Mary Kaye Hession, Susie Kaiser, Emily Miner, and Jori Dittmer. Jennifer Lundberg was out of town. Deana Johnson and Carolyn Schultz also attended.

Minutes: The March 2006 meeting minutes were approved as corrected.

Treasurer's Report: Raena Schraer reported ADA's current balance as \$8,904.70, with some accounts receivable. Year-to-date income is \$2,797.68. Linda Kelly submitted receipts of \$122.80 for reimbursement (for printing the Omnibus and meeting handouts). Marti Miller said we still haven't received any word from the IRS on our 501(c)(3) filing. However, the CPA who prepared our filing advised her that donations to ADA will be tax-deductible.

Show committee:

- Carolyn Schultz reported on arrangements for the Pony Club portion of the Patty Russell clinic: riders who are WCCEC members will pay only \$5 in arena rental; otherwise the fee is \$15. To assist the Pony Club, ADA found sponsors to pay the arena charge for eight riders, and to pay the clinic fee altogether for two others. These riders are looking forward to entering the Margaret Adams Memorial Schooling Show. Debbie Erickson is out of town, so we still don't know whether the Chamberlin arena will be available for the ADA portion of the clinic or will be used for Icelandic classes—we'll check with Anchorage Horse Council president Lori Hackenberger instead.
- The Omnibus has been printed and was distributed at the spring meeting to everyone who attended. Raena and Carolyn will mail copies to other ADA members, and extras were handed out to take to area barns. If anyone finds any errors/typos in the Omnibus, let Linda Kelley know so she can correct her master copy.
- Kim Hale, our June show manager, had planned to attend today but had a family emergency. She is still seeking volunteers to work at the show.
- A group of Pony Clubbers has offered to prepare the show "baggies" that hold show numbers, ride times, and treats.
- Susie Kaiser reported that ribbons, awards, judges, TD's, etc., are all well in hand for our shows.

- Jennifer Kilfoyle will manage the Chamberlin rated show. At Jennifer's request, Carolyn advised her on the prize list.
- We'll need judges for the remainder of the Anchorage Horse Council schooling shows. Suggestions included Sigrun Robertson, Lisa O'Dell, and Julie Grohs.
- The Anchorage Horse Council schooling show prize list hasn't been released yet. We should apply some pressure, as our riders need to be able to enter the Margaret Adams Memorial Schooling Show (May 13).
- Linda Kelley reported that the Valley Circuit prize list (including dressage at the Midsummer Festival) is close to being released. We still don't know whether ASH has agreed to count Third Level and Above classes at that show (judged by an "r" judge) toward ASH awards.
- Susie Kaiser found two more relocatable buildings for sale that would be suitable as a new dressage show office at Chamberlin. AHC has made offers on both and also seems willing to replace the arena posts and timber. The rebar-and-board railing around the track will be removed.
- The next Show Committee meeting will be May 11 at WCCEC, tentatively at 6:30 p.m. Carolyn will check that Jennifer Lundberg and Kim Hale can attend.

Membership outreach: Mary Kaye will send Raena a copy of Deana's data base of ADA members' e-mail addresses. In turn, Raena will send it to our newsletter editor, Loretta Andress, to use in distributing the newsletter.

Appreciation: The ADA board needs to think of a way to thank Lynn Paterna, owner of the Huffman Horse Center, for generously allowing us to meet in the Huffman office every month.

Bylaws/Handbook revision: Review of draft changes to the bylaws/handbook was tabled until our next meeting (May 22). This is our homework assignment.

Garage sale: The garage sale at the home of the late Christine Erikson, with proceeds to benefit ADA, will be held at 8 a.m. May 14. The address is 11340 Birch Road (between O'Malley and Huffman, nearly across from Eaton's). Raena is the contact. Deana will mail out an update on sale contents after they've gone through the boxes, and suggests that sale proceeds be used to fund clinic scholarships.

Next meeting: The meeting adjourned at 6:18 p.m. The next meeting will be at 6:30 p.m. on Monday, May 22 at Huffman Horse Center.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S MARCH 2006 MEETING

PRESIDENT: SUSIE KAISER, 346-2351
VICE-PRESIDENT: MARTI MILLER,
694-6123, 786-7437 (w)
TREASURER: RAENA SCHRAER, 830-
9882

PROMOTIONS/FUNDRAISING

PEGGY BOWKER 373-2330

JUNIOR BOARD: EMILY MINER, 336-
2383, 632-4762(c)

SEC'Y.: MARY KAYE HESSION, 345-1090
SHOW COMM.: JENNIFER LUNDBERG,
301-2738

AWARDS: RAENA SCHRAER, 830-9882

OMNIBUS EDITOR: LINDA KELLEY,
746-5994

JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The March 27, 2006 ADA board meeting was called to order at 6:35 p.m. with a quorum of Marti Miller, Raena Schraer, Linda Kelley, Peggy Bowker, Mary Kaye Hession, Susie Kaiser, and Jori Dittmer. Carolyn Schultz and Jayne Dittmer also attended. Jennifer Lundberg and Emily Miner were not present.

Minutes: The February 2006 meeting minutes were approved as corrected.

Treasurer's Report: Raena Schraer worked with former treasurer Deana Johnson to update our profit and loss statement and balance sheet. She reported we have assets of \$8,451.81, including considerable accounts receivable. Raena will need Quickbooks (a basic version will probably do) to maintain our accounts. There is no news yet on our nonprofit filing with the IRS, but Marti will check with our CPA to find out if contributions made now will be tax-deductible after the IRS completes its review.

Show committee:

- Raena reported that her father will supply flower boxes to decorate the dressage arena. We will also have a show photographer, Wendy Spencer; she should be invited to the May schooling show.
- Carolyn Schultz reported that "Anne and Company" —Anne Sundquist and fellow volunteers—will be the chefs for the ADA show dinners. She handed out flyers that will be used to publicize the two events.
- The Omnibus will be done by early April. We'll print 100 copies. Pre-labeled copies for ADA members will be handed out at the spring meeting, and Jayne Dittmer will take a stack for Pony Clubbers.
- Sigrun Robertson was surprised that she was not asked to be TD for either of our 2006 shows. There may have been an e-mail mishap: Deana had asked for expressions of interest and thought Sigrun had not replied. The board decided to send Sigrun a card inviting her to the spring meeting and banquet, **and** to be TD at one of our 2007 shows. We'll also invite her to judge dressage at one of the 2006 schooling shows.
- For the Patty Russell clinic, still unresolved is the issue of per-rider arena rental and whether the Chamberlin arena will be available for the clinic on Sunday. Carolyn will check with Debbie Erickson on both issues. Jori

- Dittmer expressed the Pony Club's thanks for ADA's decision to cover all of Patty's air fare. She reported that six Pony Clubbers have already signed up for the clinic and plan to stay for the schooling show.
- Mary Kaye will find the USDF website link that has a checklist of membership requirements for shows, and will send it to Linda.
 - The board adopted a policy on emergency cancellations of a show (e.g. due to severe weather): we will refund 75% of an entrant's class fees if requested to do so within 30 days.
 - As our Valley liaison, Linda reported that the prize list for the Valley Circuit (including dressage at Midsummer) will be out in a couple of weeks. No Dover Medal class will be offered. Susie will check whether ASH will allow Midsummer scores earned at Third Level and above to count for ASH awards. (The judge's "r" rating means he cannot judge classes above Second Level that count for USDF awards.) Linda also reported that the Palmer Fairgrounds warmup area is being converted to a rodeo arena.
 - The board decided who will buy show awards, including those we will contribute for Midsummer, and how many we'll need.
 - Susie has no update yet on our request for a new show office at Chamberlin, as the Anchorage Horse Council is meeting tonight.

Membership outreach: Raena will ask Jennifer Lundberg to organize the presentation at our spring membership meeting, which will be the same topic as last year (getting paperwork in order for the show season). We'll need to send our members a reminder of the meeting. "New" ADA member Loretta Andress (she was really an ADA member in its early years) has volunteered to be our newsletter editor. The board decided that we will do newsletters at least three times a year—before the awards banquet, after the awards banquet, and in the spring—and on other occasions as needed. Peggy Bowker, our new promotions/fundraising chief, plans to post promotional flyers about ADA at Animal Food Warehouse, tack shops, etc.

Bylaws/Handbook revision: Carolyn Schultz reported as the chair of the bylaws/handbook revision committee. She completed draft changes to the handbook and Jennifer McLeod is nearly finished drafting proposed revisions to the bylaws. After checking with state officials, Marti reported that there is no state oversight of bylaw revisions: when an organization amends its bylaws, it simply files the new version with its own corporate records.

Miscellaneous events: On April 29, the ASH Swap 'n Sell will be hosted at the new Sindorf arena in Palmer. In early May there will be a garage sale at the home of the late Christine Erikson, with proceeds to benefit ADA. On May 6, there will be an arena/barn cleanup day at Chamberlin.

Next meeting: The meeting adjourned at 8:26 p.m. The next meeting will be on Sunday, April 23, at Bella Vista Restaurant after the spring general meeting.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S FEBRUARY 2006 MEETING

PRESIDENT: SUSIE KAISER, 346-2351	SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: MARTI MILLER, 694-6123, 786-7437 (w)	SHOW COMM.: JENNIFER LUNDBERG, 301-2738
TREASURER: RAENA SCHRAER, 830- 9882	AWARDS: RAENA SCHRAER, 830-9882
PROMOTIONS/FUNDRAISING: PEGGY BOWKER 373-2330	OMNIBUS EDITOR: LINDA KELLEY, 746-5994
JUNIOR BOARD: EMILY MINER, 336- 2383, 632-4762(c)	JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The February 27, 2006 ADA board meeting was called to order at 6:35 p.m. with a quorum of Marti Miller, Raena Schraer, Linda Kelley, Mary Kaye Hession, Susie Kaiser, Jori Dittmer, and Emily Miner. Carolyn Schultz and Jayne Dittmer were also present. Jennifer Lundberg and Peggy Bowker could not attend.

Minutes: The January 2006 meeting minutes were approved.

Treasurer's Report: No new treasurer's report was presented, but new treasurer Raena Schraer plans to meet with our former treasurer Deana Johnson. Nor is there any news on our nonprofit filing with the IRS; the IRS review was expected to take until mid-April.

Show committee:

- Carolyn Schultz will try to round up judges' bios to give Linda for the Omnibus.
- Linda said she would need to produce the Omnibus in hard copy because some of its pages are PDF forms she had to annotate by hand. Mary Kaye will re-scan those pages for the website version.
- Susie requested that Alaska Professional Volunteers (paramedics) cover our shows but they have not yet confirmed. AESAH will serve as show veterinarians. Josh Morris will be our farrier for both Saturdays and for Sunday afternoon, Aug. 13; Kelly Ward will cover the morning of Aug. 13.
- Carolyn reported that the show committee plans to organize a group meal at each show: a picnic during the awards presentation for the June show, and a Saturday dinner at Ardene Eaton's or Sue Mues' house for the August show. Food might be catered (Carolyn will research Twigs). Riders/guests would sign up and pay for the dinner, perhaps \$10 for the picnic, up to \$20 for the August dinner. It would be publicized in the Omnibus, newsletter, etc. USEF rules do not prohibit competitors from having dinner with a judge during a show in this type of group setting.
- Carolyn also proposed that we decorate the Chamberlin dressage arena with potted flowers for the summer shows. Raena volunteered to ask her father to help; he enjoys gardening.

- Jayne Dittmer will schedule Pony Clubbers for the Patty Russell clinic on the Friday before the May schooling show; Raena will schedule ADA riders for Sunday sessions. On behalf of the Pony Club, Jayne will host Patty at her home, and Pony Club had also volunteered to cover a third of Patty's air fare. ADA had been told we'd pay \$15 arena rent for each rider (although Susie thought this rate might be higher than what the Anchorage Horse Council really intended—we'll check this), plus \$45 for the clinician. But those two fees, plus a share of air fare costs, add up to too much for many of the Pony Clubbers. The board subsequently decided that ADA will pay for Patty's travel, so that Pony Club riders need only cover their share of the clinician's fee and arena rentals. For non-Pony Clubbers, ADA will charge \$70 per 45-minute session for juniors, \$90 for seniors.
- Linda reported that the Midsummer show (Valley Circuit) will have Training Level classes on an "exhibition" basis at the end of each day. Entrants in these classes or Introductory Level classes will be exempt from the usual requirements for membership fees and a horse ID number (although they must still pay entry fees, office fees, and the USEF drug fee).
- Midsummer will be judged by Brent Hicks, an "r" judge. With this rating, he cannot judge classes above Second Level that count for USDF awards. They could count for local awards, however, if ASH and ADA granted an exemption. The board decided that for 2006 only, scores earned before an "r" judge at Third Level and above will count for ADA awards. We will recommend that ASH grant a similar exemption.
- The board decided to sponsor junior and senior awards at each level for Midsummer. Linda Kelley will sponsor awards for the exhibition classes.
- Susie planned to attend the Feb. 20 Anchorage Horse Council meeting to explain the need to replace our worn-out show tent at Chamberlin, but the meeting was held a week early. AHC Vice-President Debbie Erickson still wants the information to discuss with AHC Treasurer Lori Carr. Susie found that the price of a 10' x 14' relocatable building from Lowe's has gone up to about \$3,800; she has checked three or four other options too. It's also time to replace the plastic uprights (three dozen or so, at least \$20 each) that hold the arena railing, and the timbers that keep the footing in place.

Membership outreach: It's time to organize our annual spring meeting for the general membership. The board decided to go with the same format as last year—an afternoon meal at Bella Vista that will cover paperwork requirements for the upcoming show season—on Sunday, April 23. (The April board meeting will take place after the general membership meeting.) Raena plans to send out another issue of the newsletter and will include the meeting invitation. Meantime, Peggy Bowker has come up with a number of fundraising ideas and wants to head up a sponsorship committee (the board gratefully accepted). Deana can send her the new list of sponsors for 2006.

Bylaws/Handbook revision: Carolyn Schultz reported as the chair of the bylaws/handbook revision committee. Jennifer McLeod is drafting proposed revisions to the bylaws and Carolyn is drafting proposed changes to the handbook. The committee found that ADA's bylaws do not require any of our officers to be a board member! At the committee's request, attorney John Strachan reviewed the bylaws and confirmed this conclusion. He also pointed out that the bylaws do not say how officers are elected. (John declined to submit a bill for his review, but the board decided to list him as a 2006 sponsor.) The committee recommends that the bylaws be revised to require that officers be board members, and to drop the "assistant" treasurer and "assistant" secretary positions: if necessary, a committee could be set up to aid an officer who needs help. (The handbook says there's a "membership committee," which creates an ideal post for Deana Johnson's role of preparing the USDF roster, soliciting renewals and donations, etc.) The committee also questioned the bylaws' directive that if ADA is ever dissolved, its assets will go to ASH. The board decided that this should be changed to Alaska Equine Rescue. Marti Miller volunteered to research the state process for bylaw revisions.

Next meeting: The meeting adjourned at 8:00 p.m. The next meeting will be at 6:30 p.m. on Monday, March 27, 2006 at Huffman Horse Center.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S JANUARY 2006 MEETING

PRESIDENT: SUSIE KAISER, 346-2351 SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: MARTI MILLER, SHOW COMM.: JENNIFER LUNDBERG,
694-6123, 786-7437 (w) 301-2738
TREASURER: RAENA SCHRAER, 830- AWARDS: RAENA SCHRAER, 830-9882
9882
SENIOR BOARD: PEGGY BOWKER SENIOR BOARD: LINDA KELLEY, 746-5994
373-2330
JUNIOR BOARD: EMILY MINER, 336- JUNIOR BOARD: JORI DITTMER, 349-3949
2383, 632-4762(c)

Attendance: The January 23, 2006 ADA board meeting was called to order at 6:35 p.m. with a quorum of Marti Miller, Raena Schraer, Linda Kelley, Mary Kaye Hession, Peggy Bowker, Susie Kaiser, Jori Dittmer, and Emily Miner. Carolyn Schultz, Jayne Dittmer, and Deana Johnson also attended. Jennifer Lundberg was not present.

Minutes: The November 2005 meeting minutes were approved as corrected.

Treasurer's Report: Outgoing treasurer Deana Johnson, who has volunteered to continue as assistant treasurer, presented a current balance sheet and profit and loss statement. ADA currently has assets of \$7,333.18 including accounts receivable. Deana announced that we have \$790 in sponsorships pledged already, we have four brand-new members, and she is ready to invoice our 2005 members who have not yet renewed for 2006.

IRS non-profit status: As of mid-December, the IRS was reviewing our filing for 501(c)(3) status as a nonprofit. We were told that the review could take 120 days.

Show committee:

- Margaret Adams Memorial Schooling Show: Raena called Patty Russell, who agreed to judge this schooling show. Patty can supply biographical information for the Omnibus. Carolyn Schultz arranged with the Anchorage Horse Council (AHC) for the AHC to pay Patty's fee (AHC will also give us \$15 of each rider's entry fees, and will not charge arena rental). The Pony Club has agreed to pay a third of Patty's air fare, and Jayne Dittmer located a ticket for about \$350, which we agreed she should go for. We will have a clinic day before and after the show for Pony Club and ADA riders. Jayne provided contact names for Pony Clubbers who are interested in taking the clinic. One potential hitch: If there will be Icelandic classes on Sunday, May 14, we won't be able to use the Chamberlin dressage arena for that day's clinic.
- The rest of the show season includes Equifest on May 20, the ADA Spring Festival on June 3, the AHC's schooling show II on June 10-11, dressage at Midsummer on June 24-25, dressage at the Chamberlin rated show on

- July 15 (plus a clinic with judge Sue Kolstad on July 16), AHC schooling show III on July 29-30, ADA's Biggest Event Ever on August 12-13 (including our championship classes on August 13) followed by two days of clinics, and the AHC schooling show IV on Aug. 26-27.
- Linda Kelley wanted to encourage riders to try dressage at Midsummer. She had asked TD Veronica Holt about exempting certain classes (for 4-H members, Introductory level, etc.) from USEF membership requirements. Veronica did not think that any exemptions were possible, but ADA board members felt that USEF rule GR1401.9 explicitly allows them. Carolyn suggested that Linda consult with Lothar Pinkers, who is not only a TD but a show manager. We thought these new dressage riders might need to get a USDF horse ID number, however (\$20). Jennifer Lundberg has volunteered to assist with show secretary duties for the Midsummer dressage classes, and the Pony Club is also eager to help.
 - The Valley Circuit management has asked if we could find sponsors for dressage at State Fair in 2007. We would need to consider the costs and implications for our own shows. Susie Kaiser suggested that we could at least fund or find a sponsor for dressage championships at Midsummer or a high-point award. Carolyn pointed out we have to purchase 51 awards for our own show championships and a few more wouldn't matter. On Susie's motion, the board decided ADA will fund or find a sponsor for dressage awards at Midsummer, with details to be decided later.
 - To replace our worn-out show tent at Chamberlin, we could purchase a relocatable 10' x 14' building with loft at Lowe's for about \$3,500. Or, a boarder at Huffman said he could build such a structure for \$2,000 to \$2,500. Debbie Erickson, who is on the AHC, envisions a multi-use building on a platform that could be used as a stage; the AHC would be willing to build it. Susie will try to get a plan for the Lowe's structure; she and Carolyn will attend the next AHC meeting (Feb. 20).
 - AHC would like us to make its prize list available on our website, and it is willing to link to our Omnibus on the AHC site. The AHC is also very willing to give us the dressage results from its rated show in July, and even sent its new show secretary to the USDF convention.
 - On Susie's motion, the board approved the show committee's proposal to raise entry fees for Training/First Level to \$30, and Second Level and above to \$35. The other entry fees would remain the same as last year.

Awards:

- The board confirmed details for the year-end Prix Caprilli award. There will be only one award category (juniors and seniors together), with a championship and reserve championship awarded. Only scores from recognized shows will count.
- At our shows, we will offer an award at the Introductory level. We might consider year-end awards at that level next year.
- Linda Kelly confirmed details and sponsorship for the Super Senior year-end award for dressage horses competing at the age of 25 or older.

- ASH (Teresa Michels) inquired whether ADA would supply a base for the ASH Dressage Medal award. The award trophy already exists. A few years ago, a dressage competitor had volunteered to donate a nice base for the trophy. Marti Miller will let ASH know that the potential donor is no longer in Alaska, so ASH should plan to supply the base or seek another donor.

Bylaws/Handbook revision: Carolyn asked board members to read the Handbook and ADA bylaws before the next meeting. The Handbook is available at <http://www.alaskadressage.org/forms.html>, and if we end up needing to revise the Bylaws, they should go on our website too. Carolyn pointed out that the Handbook says junior board members are non-voting. Mary Kaye's recollection was that this change was made because juniors cannot enter into legal commitments [see September 2003 minutes].

Family memberships: USDF has created the option of a lower-priced family membership category (effective April 1, 2006). On Susie's motion, the board decided to create an ADA family membership category for 2007. The primary membership will continue to be \$35; additional or supporting memberships at the same address will be available for \$25.

New officers: Following nominations and elections, our new president is Susie Kaiser, with Marti Miller as vice-president, Raena Schraer as treasurer, and Mary Kaye Hession as secretary. Deana Johnson will serve officially or unofficially as assistant treasurer.

Next meeting: The meeting adjourned at 8:15 p.m. The next meeting will be at 6:30 p.m. on Monday, February 27, 2006 at Huffman Horse Center.