

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S NOVEMBER 2005 MEETING

PRESIDENT: RAENA SCHRAER, 830-9882 SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: SUSIE KAISER, 346-2351 SHOW COMM.: JENNIFER LUNDBERG, 301-2738
TREASURER: TBA (Deana volunteered to continue doing books!) AWARDS: RAENA SCHRAER, 830-9882
SENIOR BOARD: MARTI MILLER, 694-6123, 786-7437 (w) SENIOR BOARD: LINDA KELLEY, 746-5994
SENIOR BOARD: PEGGY BOWKER 373-2330
JUNIOR BOARD: EMILY MINER, 336-2383, 632-4762(c) JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The November 28, 2005 ADA board meeting was called to order at 6:50 p.m. with a quorum of Marti Miller, Deana Johnson, Jennifer Lundberg, Raena Schraer, Linda Kelley, and Mary Kaye Hession. Carolyn Schultz was also present. Jori Dittmer and Emily Carr were not present; Susie Kaiser was in Fairbanks.

Minutes: The September meeting minutes were approved.

Treasurer's Report: Deana Johnson presented a current balance sheet and profit and loss statement. We currently have assets of \$6,110.29 (before deducting the \$500 check noted below). The Anchorage Horse Council credited ADA \$540 for managing the dressage schooling shows, and Alaska State Horseshows contributed \$250 for any dressage-related purpose. However, we had high travel costs for our 2005 officials. Our June judge's airfare was \$600 (fortunately, she reduced her fee by \$250 per day), and our TD's ticket cost over \$1,440 due to its last-minute purchase (another TD had been scheduled but could not serve).

IRS non-profit status: Marti Miller reported that the IRS forms to file for non-profit status have been changed, but CPA Leslie Schmitz reworked our package. On the CPA's recommendation, Raena signed a power of attorney that will let the CPA answer any questions the IRS may ask. Deana prepared a check for the IRS fee of \$500. The CPA will give us a partial bill for her services. Our tax ID appears to be 20-3829575.

Conversion to new USDF membership year: Because USDF is changing its membership year, on March 1 we must submit our membership roster with a prorated payment to USDF of \$11.33 per individual (\$5.33 for supporting family members—an optional category). In November we must submit a second roster with the full fee of \$17 per individual, \$7 for supporting family members. ADA could offer a family membership category; Deana will circulate the facts to us.

Board elections: Marti Miller and Raena Schraer were reelected, and Peggy Bowker was elected, to new terms as senior board members beginning in 2006; Emily Miner was elected and Jori Dittmer was reelected as junior board members.

Show committee:

- Kim Hale will manage the Spring Festival; the judge will be Diane Royce, with Debbie Moloznik as TD and Jennifer Lundberg as secretary.
- Carolyn Schultz will manage our August show, with Lois Heyerdahl as judge, Veronica Holt as TD, and Jennifer Lundberg as secretary.
- Linda Kelley reported that dressage at Midsummer (Valley Circuit) will be June 24-25, 2006, and that in 2007, the Valley Circuit would also be willing to add two days of dressage at State Fair.
- Linda suggested we make maximum use of the USEF's membership exemption (GR1401.9) for academy classes (for school horses), 4-H members, exhibitions, and USDF Introductory level, pas de deux, and quadrille classes to encourage more children to try dressage. The Valley Circuit manager would be willing to drop such entry fees as far as possible. Such classes could be held on a space-available basis. Cross-entry into regular classes would need to be restricted.
- The Show Committee will check into getting Patty Russell to judge the Margaret Adams Schooling Show (May 13).
- Omnibus revisions: Carolyn Schultz, who scribed for Karen Adams last August, reported that the judge criticized our prohibition on whips in our championship classes. The board decided to drop that prohibition. Carolyn also suggested that we raise our entry fees again (we had reduced them for 2005) to make our shows self-supporting and free up more of our funds for education. On the other hand, Veronica Holt had thought our fees were quite high. The proposal was tabled while the Show Committee researches comparable organizations' show fees (Oregon Dressage Society and Equestrians' Institute).
- Susie Kaiser has a shoer recommendation if Kelly Ward isn't interested in being our show farrier for 2006.
- The next Show Committee meeting is tentatively set for Jan. 16 at 6:30 p.m. at Jennifer's house.
- Our show tent at Chamberlin is wearing out. Susie Kaiser suggested we purchase a relocatable building to use as our show office. Lowe's has one big enough for two tables, with windows, for \$3500. She mentioned this need at a recent Anchorage Horse Council open forum, along with a request for footing upgrades and a solution to the hazardous railing (boards elevated on rebar) between the dressage arena and the track.

Award program:

- On our rider award program application, we should ask for the rider's preferences as to saddle pads (color and size) and blanket sizes in case we use those items as awards.

- Linda Kelley still wants to sponsor a super-senior dressage horse award. She will circulate her original proposal.
- The board reconfirmed that our Super Volunteer award is not necessarily an annual award. Mary Kaye will research the minutes and circulate the board's most recent discussion of this award.
- The board decided we should offer a Prix Caprilli award. The same horse-rider combination must have a minimum of two scores, which must be earned before two different judges at recognized shows. The top two scores meeting the criteria will be averaged.
- Our 2005 awards banquet at O'Malley's on the Green was well received but expensive, and we were charged an extra \$100 for underutilizing the bar. Carolyn felt that problem was due to an inadequate wine list. Could we provide our own wines and sell them as a fund-raiser? (We would undoubtedly be charged a corkage fee.)

Bylaws/Handbook revision: The Handbook was last revised in January 2004. Carolyn Schultz, Deana Johnson, Raena Schraer, and Jennifer McLeod have volunteered to look into needed revisions of the Handbook as well as our bylaws (Carolyn will serve as chair). The Handbook is on our website. If we end up revising our bylaws, they should go on the website too.

Next meeting: The meeting adjourned at 8:35 p.m. The next meeting will be at 6:30 p.m. on Monday, January 23, 2006 at Huffman Horse Center.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S SEPTEMBER 2005 MEETING

PRESIDENT: RAENA SCHRAER, 830-9882 SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: SUSIE KAISER, 346-2351 SHOW COMM.: JENNIFER LUNDBERG, 301-2738
TREASURER: DEANA JOHNSON, 348-2503 AWARDS: RAENA SCHRAER, 830-9882
SENIOR BOARD: MARTI MILLER, 694-6123, 786-7437 (w) SENIOR BOARD: LINDA KELLEY, 746-5994
JUNIOR BOARD: EMILY CARR, 345-8665 JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The September 8, 2005 ADA board meeting was called to order at 6:48 p.m. with a quorum of Raena Schraer, Linda Kelley, Mary Kaye Hession, Deana Johnson, Jennifer Lundberg, and Marti Miller. Susie Kaiser, Jori Dittmer, and Emily Carr were not present.

Minutes: The August meeting minutes were approved.

Treasurer's Report: Treasurer Deana Johnson presented a current balance sheet and profit and loss statement. We currently have \$6,271.96 in our account, plus accounts receivable of \$111. Overall, though, ADA's assets are projected to be down some \$2,200 compared to last year. Deana pointed out that as a nonprofit organization, some years we build up assets; some years we don't. We did have one major, non-recurring expense this year (a \$1,000 grant—our "share" as a small GMO—toward USDF's new building in Kentucky), and 2005 show entries were down somewhat. Deana also had some cheerful news, though: we will get a \$100 rebate from USEF for having submitted our show results electronically, plus payment from the Anchorage Horse Council for Deana's and Susie Kaiser's management of the dressage schooling shows. And in a generous gesture, Sigrun Robertson charged us only half the usual rate to serve as TD at our August show, then donated half that amount back to ADA!

New USDF membership year: USDF is converting to a December/November membership year. Because of the conversion, we must submit our roster (and payment) to USDF twice in the coming year. Mary Kaye Hession will send Deana an e-mail from USDF with some details on the process.

IRS non-profit status: Marti Miller reported that CPA Leslie Schmitz plans to send our IRS 501(c)(3) nonprofit filing to Raena for signature early next week. Raena will send it to the IRS and may need a check for IRS fees to accompany it. If the CPA doesn't bill us for her work, we plan to send her a gift certificate or equivalent to thank her for preparing our filing. Deana suggested that as soon as the IRS recognizes us as a nonprofit, we could hold a fundraising raffle.

Membership outreach:

- Raena Schraer plans to send monthly e-mails to the membership letting them know that the most recently approved board meeting minutes have

been posted and telling them about the next board meeting. Because of virus concerns, the minutes should be offered as PDF files, not Word documents. Mary Kaye will look for a budget-priced program that can produce PDF files. The standard schedule for board meetings will also be listed on the calendar on ADA's website. Deana will send Raena the most up-to-date list of members' e-mail addresses.

- ADA historian Carolyn Schultz, Deana, Susie, and Jennifer McLeod are finalizing a questionnaire from USDF on our history as a GMO and our members' riding accomplishments. When it is finished, a copy will be posted on the ADA website.
- Carolyn Schultz requested that we send out an end-of-season message to the membership each year, asking everyone to let us know of their national awards so that she can keep ADA's historical records up to date. Jennifer noted a complication: riders/owners are sometimes not notified that they have won a national award until long after the show season (perhaps as late as the following spring).

Awards banquet: The banquet is scheduled for Friday, Nov. 4 (new date) at 6:30 p.m., dinner at 7 p.m., at O'Malley's on the Green. The price will be \$35. Raena will send the menu options to Deana to check out. Our budget for awards is \$700, which Raena will purchase. Perhaps Solstice Saddlery could supply saddle pads at a discounted price, and we could sew on ADA patches; or owner Dana Hall might have other engraveable merchandise. We decided to ask Jennifer Watson McLeod if she will compute scores; Marti will be the double-checker and will find out how we get access to the Chamberlin scores. Debbie Erickson plans to run an ad in the Horse Journal to celebrate our USDF bronze medalists and to advertise our banquet; Deana or Raena will be sure Debbie knows our new banquet date.

Board elections: Deana does not plan to run again for the board, but is willing to keep on doing ADA's books. Raena and Marti are willing to run for another two-year term and must send their biographies to Carolyn by the end of the month. We need to submit any other nominations we can think of to fill the three senior and two junior seats (juniors serve for one year).

Show committee:

- The board discussed polling the membership whether they want two-day or one-day shows, then realized we can't fit our August show into a single day (because of the championships). So we'll have a one-day and a two-day event.
- Our June show will be June 3 with a clinic on the 4th. We had hoped Lois Heyerdahl would judge that show, but she prefers the August show. (If she can't do the June show this year, we'll book her for 2007.) June alternatives: Debbie Spence? Ali Buchanan? (Our TD's are already arranged: Veronica Holt and Debbie Moloznik.)
- Our August show will be Aug. 12-13, followed by two days of clinics.

- We need to be sure our show dates match those in our USEF license, which Deana thought Susie had applied for. And we may need to adjust our dates for 2007 (a date rollover year) and 2008.
- Linda Kelly reported there is a very good likelihood of dressage classes at Midsummer in Palmer (France Equestrian Center). We decided that Raena should write a letter to Joe Kornegay, manager of the Valley Circuit, stating that ADA enthusiastically supports a two-day dressage show at Midsummer and will provide a recommended class list, scribes, scorers, runners, and ride times. Joe would still need to supply the show secretary, judge and TD, awards, and results reporting (Jennifer Lundberg might be able to assist with the results, but we won't promise this in advance). The letter will name Linda Kelley as our liaison and will encourage Joe to check with Linda if he needs to confirm anything. Raena's letter might also recommend the installation of a permanent dressage arena at France Equestrian Center, an idea Deana already proposed to board member Joe Lawton.
- ADA's show committee so far is Jennifer Lundberg and Raena Schraer. Raena will seek extra volunteers primarily to assist the show committee with hospitality. The show committee working group (Deana, Susie, Raena, Jennifer) will need to meet in October. Carolyn Schultz and Christine Erikson have volunteered to help committee members understand what arrangements need to be made, which paperwork must be filed, etc.

Dressage Foundation grant: Instead of postponing our dressage camp grant application on grounds that our 2006 summer will be very full, Raena will remodel the application to ask for funding for the Lois Heyerdahl clinic (two days, following our August show). Meantime, Mary Kaye will look for the USDF Connection article on hosting dressage camps.

Next meeting: The meeting adjourned at 8:30 p.m. The next meeting (none in October because of the banquet) will be at 6:30 p.m. on Monday, November 28 at Huffman Horse Center.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S AUGUST 2005 MEETING

PRESIDENT: RAENA SCHRAER, 830-9882 SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: SUSIE KAISER, 346- SHOW COMM.: JENNIFER LUNDBERG,
2351 301-2738
TREASURER: DEANA JOHNSON, 348-2503 AWARDS: RAENA SCHRAER, 830-9882
SENIOR BOARD: MARTI MILLER, 694- SENIOR BOARD: LINDA KELLEY, 746-5994
6123, 786-7437 (w)
JUNIOR BOARD: EMILY CARR, 345-8665 JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The August 10, 2005 ADA board meeting was called to order at 6:44 p.m. with a quorum of Raena Schraer, Linda Kelley, Mary Kaye Hession, Susie Kaiser, Deana Johnson, Jennifer Lundberg, and Jori Dittmer. Emily Carr and Marti Miller were not present. Jayne Dittmer and Anne Marie Rowland also attended.

Minutes: The May meeting minutes were approved. (The June meeting was strictly a work session for the ADA Spring Festival, and there was no meeting in July.)

Treasurer's Report: Treasurer Deana Johnson did not have a formal analysis, but reported that we have about \$6,000 in our account, plus a batch of show checks to deposit. Susie Kaiser had several show expenditures to be reimbursed.

Membership outreach: Raena Schraer said that our Dressage Foundation grant application for a dressage camp next year has not progressed. We discussed possible dates for the camp. Jayne Dittmer suggested we could do the camp in conjunction with a Pony Club group session, perhaps in early May 2006.

Awards banquet: Everyone seemed to like O'Malley's on the Green, last year's banquet site and a lovely venue. Raena will check on available dates at the end of October. Jori Dittmer offered to help Sue Mues with the table decorations, if Sue is interested. Susie Kaiser will ask Britany Kaiser to coordinate the silent auction, and will find out if Solstice Saddlery can donate something for the auction.

Board elections: It's time to come up with nominations for this fall's board elections. Assuming they accept the task, the board will appoint Carolyn Schultz and Christine Erikson to be our nominating committee. For this fall's election, we will need to fill three senior seats (Deana Johnson's, Marti Miller's, and Raena Schraer's two-year terms are up) and both junior seats (junior terms are for one year).

Show committee:

- Susie Kaiser reported that USEF asked for some corrections in our Omnibus, e.g. stating the physical address of the William Clark Chamberlin Equestrian Center. She supplied those corrections.
- Next year we will plan to do two one-day shows. There will also be a day of dressage at the Chamberlin annual show, and State Fair Horse Shows (Valley Circuit) wants to offer a day of dressage, which Susie agreed to help with. This scaled-down schedule will still allow riders to qualify for national USDF awards, which require participation in at least four shows.
- We can hire good, enthusiastic “r” judges for \$200 rather than \$600/\$700 per day for an “R” judge. Deana will get suggestions; Raena offered to do the search for 2006 officials, with some guidance. Susie will find out if the comments that riders submit on show judges are available for us to review online.
- If we hold our 2006 shows on a Saturday, we can offer a clinic on Sunday.
- Possible candidates: Lois Heyerdahl would like to judge one of our shows; Debbie Meloznik and Veronica Holt would like to serve as TD’s. Perhaps Ali Buchanan could judge in June.

IRS non-profit status: Marti Miller was not present, and we had no new information on our IRS 501(c)(3) non-profit filing.

Next meeting: The meeting adjourned at 7:30 p.m. The next meeting will be at 6:30 p.m. on Thursday, Sept. 8, at Linda Kelley’s house in Palmer (we should carpool). Linda’s directions are summarized below:

At the second stop light in Palmer, turn right onto West Arctic. Continue out of town approximately four miles. You will cross the Matanuska River, see a sign for Clark-Wolverine Road and then a sign for Smith Road. Turn left onto Smith Road (actually East Smith Road), and continue on East Smith for approximately 1/2 mile. Then turn right onto North Smith Road. (Again no correct signage; however North Smith only turns right and it is the first paved opportunity to turn right—can’t miss it!) Proceed on North Smith approximately 1/2 mile and turn right into the Kelley driveway, which is directly across from her mailbox. The mailbox has "1200 KELLEY" on its nameplate on top, and the driveway has a power pole directly in the middle of the drive. The drive makes a "Y" at the street so that you can enter on either side of the power pole. It will look like you are driving down a little wooded trail, but just keep coming; it will open up to pastures briefly. Park on the grass in front of the deck on the front of the house or around the drive.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S MAY 2005 MEETING

PRESIDENT: RAENA SCHRAER, 830-9882 SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: SUSIE KAISER, 346-2351 SHOW COMM.: JENNIFER LUNDBERG, 301-2738
TREASURER: DEANA JOHNSON, 348-2503 AWARDS: RAENA SCHRAER, 830-9882
SENIOR BOARD: MARTI MILLER, 694-6123, 786-7437 (w) SENIOR BOARD: LINDA KELLEY, 746-5994
JUNIOR BOARD: EMILY CARR, 345-8665 JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The May 10, 2005 ADA board meeting was called to order at 6:55 p.m. with a quorum of Mary Kaye Hession, Susie Kaiser, Deana Johnson, and Jennifer Lundberg. Linda Kelley, Emily Carr, and Jori Dittmer could not attend. Raena Schraer brought the agenda but could not stay for the meeting; Marti Miller phoned in a report on Valley Circuit dressage possibilities.

Minutes: The April meeting minutes were approved.

Treasurer's Report: Treasurer Deana Johnson reported that we have \$6,119.33 in hand and have paid for almost all awards and ribbons we'll need this season, plus insurance and arena deposits for our shows and fees for ASH recognition. Until entries begin flowing in, we have no income stream except for memberships. Susie Kaiser submitted invoices for printing tests and shipping prize lists to officials; Mary Kaye Hession submitted an invoice for ADA's biennial report as an Alaska nonprofit corporation. The ASH board voted to contribute \$100 to ADA.

Membership outreach: Some participants in the May 7 cleanup day at Chamberlin expressed disappointment that there were not more dressage riders present. However, Mary Kaye participated; Susie had hand-raked the dressage arena and picked rocks every day the previous week; and a Pony Club group plans to groom the dressage arena and surroundings the afternoon before the schooling show.

Show committee:

- Sigrun Robertson will judge the May schooling show, and Dr. Julie Grohs will judge in July. Susie has already collected many entries for the May show and is doing ride times.
- Raena Schraer has received Anita Owen's contract to judge our June show.
- Marti Miller called in to report her telephone conversation with Valley Circuit manager Joe Kornegay. She had asked him whether he still plans to hold any dressage classes (none were listed in the Valley Circuit prize list). He proposed a day of dressage on Sept. 5, Labor Day (the State Fair Horse Show ends Sept. 4). He asked for help with officials (judge, TD, housing, hospitality, etc.), sponsors, and the class list. The consensus at the meeting was that Sept. 5 is not a good choice for a dressage show in

Palmer, what with heavy Labor Day traffic to trailer home in, junior riders needing to get ready for school, and some of the horses already being tired from four days of showing at State Fair. Plus we have our hands full preparing for the two recognized ADA shows and at least two WCCEC schooling shows. Deana will call him, explain our reasoning, and recommend a date earlier in the show season.

- We will house Dr. Lothar Pinkers (June TD) at a hotel. Robin and Bjorne will house judge Anita Owen and transport her to and from the show grounds.
- A question arose whether juniors must pay the \$5 discipline fee. No, this fee is not applicable to juniors.
- USDF's Krystina Firth reviewed the ADA prize list and asked for some corrections, all of which have been made in the on-line version. We were subsequently fined \$50 for printing a USDF membership page instead of the USDF recognition page in the Omnibus.
- USDF will advertise our Omnibus on its website and asked us how much we charge per copy. Our decision: The Omnibus will continue to be free to anyone who requests it in Alaska (including non-members); the fee will be \$3 to send it out of state.

IRS non-profit status: Marti Miller reported that the accountant who will prepare our IRS 501(c)(3) filing has been tied up doing taxes, but is ready to work on our filing now.

Next meeting: The meeting adjourned at 8:43 p.m. The next meeting will be at 6:00 p.m. on Thursday, June 2, at Deana's house, 2503 Wintercrest, and will also be a show work party.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S APRIL 2005 MEETING

PRESIDENT: RAENA SCHRAER, 830-9882 SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: SUSIE KAISER, 346-2351 SHOW COMM.: JENNIFER LUNDBERG, 301-2738
TREASURER: DEANA JOHNSON, 348-2503 AWARDS: RAENA SCHRAER, 830-9882
SENIOR BOARD: MARTI MILLER, 694-6123, 786-7437 (w) SENIOR BOARD: LINDA KELLEY, 746-5994
JUNIOR BOARD: EMILY CARR, 345-8665 JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The April 3, 2005 ADA board meeting (in lieu of a March meeting) was called to order at 4:50 p.m., after the Spring open membership meeting, with a quorum of Raena Schraer, Mary Kaye Hession, Marti Miller, Linda Kelley, Deana Johnson, Jennifer Lundberg, and Jori Dittmer. Susie Kaiser was traveling and Emily Carr could not participate. Jayne Dittmer and Emily Miner also attended.

Minutes: The February meeting minutes were approved as corrected.

Treasurer's Report: Treasurer Deana Johnson reported that we have \$9,217.67 in hand plus some accounts receivable. She had just written a \$500 check to USDF for our per-capita membership payment for our current roster. The donation check we had received from Debbie Moloznik remains missing; Deana alerted Debbie to the problem and it seems likely the check will be replaced.

Membership outreach:

- We understand that Equifest is scheduled for May 21. But rather than sponsoring an Equifest booth, the board felt we should concentrate on our May 14 schooling show and preparations for our June and August rated shows.
- A cleanup day has been scheduled at Chamberlin on May 7 from 11 a.m. to 4 p.m. to get the facility ready for the show season. All members are encouraged to help out.

Show committee:

- We've paid our fees for ASH recognition of our June and August shows.
- We still don't know which Valley Circuit show will offer dressage classes.
- Our TD problem has been resolved: Dr. Lothar Pinkers will serve at our June show and Sigrun Robertson in August.
- Linda Kelley announced that she'd completed and printed the 2005 Omnibus. Even better, she volunteered to prepare the 2006 Omnibus next year! She handed out the 2005 Omnibus to all those who attended the Spring meeting. Members who could not attend will receive their copy in the mail, and it will be available on ADA's website.
- Jennifer Lundberg reported that the Anchorage Horse Council's May 14-15 schooling show will offer sporthorse-in-hand classes.

- Anita Owen (June judge) sent Deana a note on her travel plans that Deana will forward to Sue Mues, who will arrange for hospitality during the show. Sue will delegate to others responsibility for sightseeing assistance before or after the show. Linda suggested Anita might enjoy an airboat tour to Knik Glacier. Jayne Dittmer offered that her husband could take Anita flightseeing in exchange for some lessons for Pony Clubbers.

Clinics:

- Debbie Riehl-Rodriguez will offer Anchorage clinic sessions only on August 16 because we are “sharing” her with Fairbanks dressage riders.
- Anita Owen is willing to do some private lessons after the June show (not a full-scale clinic).

IRS non-profit status: Marti Miller reported on the status of our IRS 501(c)(3) filing. The accountant she contacted is willing to prepare our filing for \$500; if the bill goes over that amount, the accountant will donate the rest. Raena will call the accountant (Marti will e-mail her phone number) for instructions on obtaining an IRS employer ID for ADA.

USDF facility donation: USDF has asked all GMO's to help fund its new education facility at the Kentucky Horse Park. For ADA's level of membership, the requested donation is \$1,000. As our balance is healthy, the board decided to make the requested contribution.

Next meeting: The meeting adjourned at 5:27 p.m. The next meeting will be at 6:30 p.m. on Monday, May 2, at Huffman Equestrian Center **[later changed to 6:30 p.m. on Tuesday, May 10]**.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S FEBRUARY 2005 MEETING

PRESIDENT: RAENA SCHRAER, 830-9882 SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: SUSIE KAISER, 346-2351 SHOW COMM.: JENNIFER LUNDBERG, 301-2738
TREASURER: DEANA JOHNSON, 348-2503 AWARDS: RAENA SCHRAER, 830-9882
SENIOR BOARD: MARTI MILLER, 694-6123, 786-7437 (w) SENIOR BOARD: LINDA KELLEY, 746-5994
JUNIOR BOARD: EMILY CARR, 345-8665 JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The Feb. 28, 2005 ADA board meeting was called to order at 6:40 p.m. with a quorum of Raena Schraer, Mary Kaye Hession, Marti Miller, Susie Kaiser, Linda Kelley, Deana Johnson, and Jori Dittmer. Emily Carr and Jennifer Lundberg could not participate.

Minutes: The January meeting minutes were approved.

Treasurer's Report: Treasurer Deana Johnson submitted a current balance sheet and a profit and loss comparison between 2004 and 2003. Our fiscal trends are healthy. On March 1 Deana will pay USDF the required \$17 per person according to the current roster. Already 42 of last year's total of 52 members have renewed, and we received \$1,201 in sponsorships in response to Deana's e-mailed solicitation. The donation we received from Debbie Moloznik and subsequently mislaid still has not come to light; Deana will check with Sue Mues to see if it was accidentally included with her papers.

Membership outreach:

- Raena Schraer and Carolyn Schultz plan to complete our U.S. Dressage Foundation grant application for an adult dressage camp over the weekend.
- Raena will find a location for the ADA spring membership meeting right away.
- Christine Erikson gave Raena her personal opinions on the "Super Volunteer Award" that she funded: The recipient need not be an ADA member, and could even be a board member, but should have been involved for three or more show seasons doing the extraordinary. It should not be expected to grant the award every year; more like every three to five years if there's a worthy volunteer. Show management or the show committee chair—someone who's in the know about the volunteer's efforts—should submit the nomination. The award should suggest self indulgence: maybe a gift certificate to a nice restaurant, a spa treatment, or an afghan. To fund the award in future, Christine suggested that a percentage (1%?) of each show entry could be dedicated to it.
- We have books and movies now for our members to check out. Susie still has the USDF freestyle video and Linda Kelley has one of our three sets of the Masters of Equitation series on the trot and canter.

Show committee:

- The ADA shows are not yet recognized by ASH, but Deana gave Susie Kaiser a check to give to ASH for recognition.
- The Anchorage Horse Council has been notified of the dates we will need the dressage arena for our shows. It plans to have a cleanup day at WCCEC before the season opens.
- At the May schooling show, we'll have the assistance of the local Pony Club. Ten or more kids will be available for rock-picking in and around the dressage arena the Friday before the show. In turn, on Saturday night Deana will give Pony Clubbers a 30-minute lesson on how to use the arena markers and practice for a test. Susie will be the contact for this dressage show as well as the July schooling show. We'll ask Dr. Julie Grohs to judge the May show.
- Deana will call Sigrun Robertson (proposed June TD) and e-mail Debbie Moloznik (proposed August TD) to be sure they haven't officiated at those same shows more than two years in a row. She will let Linda Kelley know the outcome for the Omnibus.
- Raena will contact Anita Owen to see if she already signed a contract with us. Deana thought Sue Mues might possibly have the contract.
- Susie will file the paperwork so that we can offer the Dover Award at our June and August shows.
- On Deana's motion, the board decided to drop our show fee structure to \$20 for Introductory classes, \$25 for Training/First, \$30 for Second Level and above and freestyle classes, and \$35 for the ADA Championship Class. Prix Caprilli classes will also be \$30 because of the jump setup required.
- Kelly Ward, Marti Miller's husband, has again agreed to be our on-call show farrier.
- The board worked through all of details Linda Kelley needed to be resolved for the Omnibus.
- We still don't know which Valley Circuit show will have dressage classes.
- The June Anchorage Horse Council schooling show at WCCEC (no dressage) has been changed to June 11-12.

Clinics:

- Our contract with Debbie Riehl-Rodriguez calls for her to do a two-day clinic after the August show. However, we know that a group of Fairbanks dressage riders would very much like her to come north instead. Deana will check with Debbie and see if she would like to do that.
- Raena will check with Anita Owen to see if she is willing to do clinics after the June show.
- In view of our healthy balance sheet, the board decided to charge only \$90 per session for clinics and absorb any extra cost.
- ADA does not plan to sponsor any clinics with Sue Kolstad during her stay in Alaska this June, but she is available for private clinics.

Committees: Raena will be in charge of awards for the year-end banquet (Susie will arrange for ribbons and other show awards). We'll ask Jayne Dittmer to serve on our Hospitality Committee, and Peggy Peters had also volunteered to help. Carolyn Schultz will continue as ADA Historian.

IRS non-profit status: Marti reported on the status of our IRS 501(c)(3) filing. She found that Rick Brown had left a well-organized packet of 501(c)(3) documents for us in February 2003 when he moved to Colorado. (He also corrected our status with the State of Alaska as a non-profit corporation.) The package was nearly complete at that time, with a checklist to guide final completion and submittal, but the filing process appears to have stopped there. The forms are no longer current as to board and financial information, and we need an Employer Identification Number. On Deana's motion, the board authorized Marti to contact an accountant she knows who does non-profit filings and see if she can finish the process for us. If the cost would exceed \$500, Marti is to check back with the board. Raena will obtain a taxpayer ID number from the IRS.

Newsletter:

- The March issue will be Raena's last as editor. This issue should list our year-end award winners from last fall, the Old Man Award, and the ASH Dressage Medal winner. We should also celebrate ADA members who achieved national rankings in USDF's All-Breeds awards program (per the USDF Connection 2004 Yearbook). In the American Quarter Horse Association's rankings, Debbie Erickson's Joe Rebel Tucker took third place at Second Level Open and second place at Third Level Open, as well as second place in Second Level Adult Amateur and first place in Third Level Adult Amateur. She also won third place at Training Level Adult Amateur on her Park My Hot Rod. Also for AQHA, Peggy Bowker rode her Miss Boston Wonder to third place in First Level Adult Amateur. And in Appaloosa Horse Club rankings, Linda Kelly won first place in Training Level Open and Adult Amateur as well as First Level Open and Adult Amateur on her TVR Dunny Chip.
- On Deana's motion, the board decided to eliminate the newsletter as a monthly publication. Instead, we will post news on ADA's website, alaskadressage.org, and do mailouts only as needed. We would definitely need a spring mailout to distribute the spring meeting invitation and Omnibus, and a fall mailout to send out ballots and banquet invitations. Linda has Publisher software and volunteered to send out the Omnibus as well the fall packet.

Next meeting: The meeting adjourned at 9:06 p.m. The next meeting will be on April 3 after the spring open membership meeting.

MINUTES OF ALASKA DRESSAGE ASSOCIATION'S JANUARY 2005 MEETING

PRESIDENT: RAENA SCHRAER, 830-9882 SEC'Y.: MARY KAYE HESSION, 345-1090
VICE-PRESIDENT: SUSIE KAISER, 346- SHOW COMM.: JENNIFER LUNDBERG,
2351 301-2738
TREASURER: DEANA JOHNSON, 348-2503 AWARDS: RAENA SCHRAER, 830-9882
SENIOR BOARD: MARTI MILLER, 694- SENIOR BOARD: LINDA KELLEY, 746-5994
6123, 786-7437 (w)
JUNIOR BOARD: EMILY CARR, 345-8665 JUNIOR BOARD: JORI DITTMER, 349-3949

Attendance: The Jan. 22, 2005 ADA board meeting was called to order at 6:40 p.m. with a quorum of Raena Schraer, Mary Kaye Hession, Marti Miller, Susie Kaiser, Linda Kelley, Jennifer Lundberg, and Jori Dittmer, with Deana Johnson arriving at 7 p.m. Jayne Dittmer also attended. Emily Carr could not participate. Welcome to all new and returning board members!

Minutes: The November meeting minutes were approved (no meeting in December).

Treasurer's Report: Treasurer Deana Johnson reported there had been no change in ADA's accounts since her last report. We should send a letter thanking Debbie Moloznik for her contribution.

Proposed dressage camp: Raena Schraer found it impossible to file our U.S. Dressage Foundation grant application for an adult dressage camp (kids are welcome too!) because it asked for more detail than she could supply. It was decided that she would work on the application with Deana and Carolyn Schultz (who filed for a USDF grant years ago). Ideally our event would use the USDF crew that specializes in putting on adult camps.

Show committee:

- Jennifer Lundberg agreed to head up our show committee. Sue Mues and Ardene Eaton have volunteered their help. Mary Kaye Hession will send Jennifer Kari Bazy Garber's advice on hiring officials, and show management tips are covered in the ADA *Handbook*, available at <http://www.alaskadressage.org/forms.html>.
- We're still not sure we've solved our TD problem (USEF GR1120 says a TD can't officiate at a show more than two years in a row, nor at more than two consecutive shows run by the same manager). Susie Kaiser will look into this.
- Susie finally got a definitive answer (from TD Veronica Holt) on our long-standing Prix Caprilli question: a Prix Caprilli class does not count against a horse's three-classes-per-day limit because it falls outside the list of recognized classes. However, it can be run as an "exhibition" or "special event" and it can be judged. (Maybe such classes can be packaged

together at mid-day or the end of the day.) Prix Caprilli scores should not be submitted to USDF.

- Veronica Holt also volunteered to edit our prize list. Better yet, she is willing to serve at one of our 2006 shows.
- We have completed the show recognition process with USEF and USDF for this year's ADA shows, but are still working on ASH recognition, and haven't reserved arena space yet. Susie will e-mail our dates to Lori Hackenberger at the Anchorage Horse Council, and Deana will check with ASH.
- We don't yet know which Valley Circuit shows will have dressage classes. Susie will get circuit manager Bill Kornegay's phone number and call him.
- The Anchorage Horse Council has already asked if Susie Kaiser will help with the dressage part of its schooling shows, but we want to save her for our recognized shows. Instead, Raena, Deana, and Jennifer Lundberg will cover these shows, and Jayne Dittmer will ask for youthful volunteers from the local Pony Club. We'll also recommend that dressage be offered at only two of the four schooling shows: May 14-15 (ADA's Margaret Adams Memorial Schooling Show occurs during this show) and July 30-31. (The other AHC shows are June 21-22 and Aug. 27-28. Pony Club has its own commitments for a camp June 21-26 at Peter's Creek and a rally July 13-16 in Palmer.) Getting entries on time was a problem last year: AHC welcomed entries up until its classes started, but dressage entries need to be scheduled in advance. Can we get the schooling show entries earlier, or leave slots open for last-minute additions?
- Jayne Dittmer said she had room to house a clinician if that's needed during the summer.

USEF competitor penalty: Susie has received no reply to her letter protesting USEF's severe penalty against an ADA member/dressage competitor who mistakenly thought she had renewed her USEF membership. Susie plans to forward the letter to Veronica Holt and ask for advice on what else we can do.

ASH divisions: The board had considered asking ASH to merge Junior/Young Rider divisions at Training and First Level into the Open division, in view of declining Junior/YR entries. However, it decided to drop the idea for now, as there have been so many ASH changes this year already.

Election of officers: Raena Schraer will continue to serve as president, Deana Johnson as treasurer, and Mary Kaye Hession as secretary. Our new vice president is Susie Kaiser, with Jori Dittmer as her assistant. Linda Kelley volunteered to prepare the Omnibus this year.

Membership outreach:

- The spring open membership meeting will be Sunday afternoon, April 3. Topic: helping everyone figure out what applications they need to get ready for the 2005 show season. Non-members will be welcome. We

might use the Bella Vista again; or La Cabana; or the Sourdough in Eagle River.

- Deana wants to update our horse recording form by asking for USDF and USEF horse ID numbers. Mary Kaye will look for a Word version of this file, make the changes, and send it to Deana to be turned into an Adobe Acrobat file for our website.
- We're checking with donor Christine Erickson on her preferences for our new "Super Volunteer" award. We'll try for something the awardee can keep, such as a wall plaque or a fleece throw with the ADA logo.
- We have books and movies now for our members to check out: a USDF freestyle video (Susie Kaiser has this now) and three sets of the Masters of Equitation series on the trot and canter (Linda Kelley checked out one of the sets).

Facility maintenance:

- We should plan to groom the dressage arena at the William Clark Chamberlin Equestrian Center this year. Bernie had some ideas on how to solve arena problems; are AHC funds available that we could match? Everyone hates the footing in the perimeter lane, including the people who ride Icelandics: it's too rocky.
- Linda reported that she helped take down the dressage tent at the Chamberlin Center during a blizzard last September. We will need to replace the tent pole flanges that were frozen in place and broken during disassembly. Also, the tent was wet and will need to be thawed and dried out before we can set it up.

IRS non-profit tax status: Before she left, Kari Bazy Garber gave Raena a binder full of what seems to be IRS 501(c)(3) paperwork. Is it possible our non-profit application never got filed? Raena will check with Kari. Meantime, Marti Miller volunteered to compare the binder with what she filed to get 501(c)(3) status for a geology organization. Marti's organization hired a lawyer for \$500 to prepare its application. 501(c)(3) status is important so that sponsors' contributions are tax-deductible.

Newsletter [send items via e-mail: schraer@hotmail.com; phone 345-0486]: Raena can't continue as newsletter editor, but agreed to do one more issue that will include asking for a volunteer. We may need to pay our newsletter editor as ASH does. In addition, the board decided to e-mail the newsletter to every member whose e-mail address we know: reducing the number of physical copies that have to be printed, folded, addressed and mailed will ease the pain and suffering for the editor. The editor needs your newsletter items/documents/classified ads within two weeks after each board meeting.

Next meeting: The meeting adjourned at 8:40 p.m. The next meeting will be at 6:30 p.m. on Monday, Feb. 28, at Huffman Equestrian Center. Possibly Deana, Jori and Emily won't be able to attend.