

ADA Board Member Meeting Minutes

January 12 2013

Start time: 10:00 am

Attendance: Angie, Linda, Darlene, Anne, Marti, Allison, Char, Erin, Sam Rebecca

Minutes: Change "Danglewood" to "Tanglewood." Correct spelling error. Minutes approved with corrections

Treasury Report:

Total Income:	\$22766.13
Total Expenses:	\$22587.94
Total Income (cash basis):	\$178.19
Money Market:	\$12466.30
Regular Share:	\$192.10
Balance in Cash	\$11654.32
Net Income:	\$178.19
Current Available Cash Bal:	\$11832.51

Elections:

Erin: President

Char: Vice President

Anne: Treasurer

Angie: Secretary

Allison: Senior Board & Show Committee Chairwoman

Marti: Senior Board & Handbook extraordinaire

Rebecca: Junior Board Member

Samantha: Junior Board Member

Deana: Membership chairwoman

Carolyn: USDF dates

Linda: work on handbook with Marti and continue to be Omnibus extraordinaire

Donations:

We need to get airline miles donated to ADA for flying judges and TD

See about getting the grant from Alaska Airlines again

See about getting grants from oil companies: Lisa is working on getting one through BP

Find volunteers to house the judges and TDs

Darlene has a guest room that she is willing to host a judge or TD

Show:

Debbie Moloznik can be TD all 3 days in June
Marti needs to update her contracts
Still need to find a TD for July show
All judges are S judges
Make sure members know we need a new entry form for each show
Show office fees for each show - ex: 2 fees for 2 day show in one weekend
Char will ask Raena to put show entry PDF next show date on calendar on the website
"Rider Test" instead of just "Horse Test" added to class list
Suggestions for "halter" classes
Sponsors and advertisers need to be sent to Linda by March 15th for the Omnibus
Peggy is ordering ribbons and would like someone else to buy the awards
 See if Gabby and Lisa will get award donations from Olsons
 Rebecca & Sam will look at ordering awards (Peggy and Marti will give them their budget)
 Awards are for Junior and Senior
Prix Caprilli: need at least 2 rides to have it
 will be offered at 3 shows - will set it up during lunch break and offer after lunch
Musicals can be done at anytime during the show, suggestion of having it at the middle of the day instead of at the end
Opportunity classes will be offered at the end of the show day along with the Intro classes
Our show weekends are no longer on the same weekends as AQHA
We have 2 judges that are already registered as AQHA
Angie will ask AQHA if club will pay for judges to be AQHA member who are not currently AQHA members
Bill Burke will be the judge for the schooling show
 He will be here Friday-Sunday (clinic, show, clinic)
Allison will find shoers to be on call for show weekends
Equifest will be at the same as our schooling show
 Erin will have a booth ready at the show/Equifest
 Char will work on getting shirts to sell
 Erin will see if schooling show can count for the dressage demo (possible discount on arena fee if considered a demo)

Arena:

Need new railroad ties
 Maybe take the railroad ties out
Need planning and funding to restructure the base
Need to talk to Deana and Carolyn as to who originally built the arena
Jeff Ritter said he could do it
Construction would have to be done in August after our show season
ADA needs to work with WCCEC to get this done

Sponsors:

Ads in Omnibus:

1 page: \$100

1/2 page: \$50

1/4 page: \$25

Email ad proposal to all members

Send out message on Facebook

Newsletter Items:

Long term goals

Advertisers

Sponsors

Calendar

"Rider Test"

Presidents Note

Erin will make a Facebook page for ADA

End time: 11:48am

Next meeting: Feb 2nd at 10am at Sleepy Dog Cafe in Eagle River

ADA Board Meeting February 1 2013

Attendance: Char, Erin, Anne, Marti, Allison, Angie, Rebecca, Sam, Darlene, Linda

Start time: 10:00 am

Minutes: Approved with corrections.

Treasury Report:

Income:	\$286.03
Expenses:	<u>\$800.00</u>
Total Income:	(\$513.97)

Bank Balance in Account: \$11828.61

- All Chamberlin deposits were made for 2013
- Anne took care of the taxes for 2012
- Need to change registered agent from Sue Muse to Anne Hancock (Biennial report for state of AK)
 - Board approved the change
 - Need to pay fee for late filing

Board Members:

- We all need to send Erin our USDF and USEF number

Sponsors:

- Alaska Orthopedic & Fracture will sponsor a show. Board approved that it would be fine for them to hang their banner at the show

Omnibus:

- Adds need to be in by March 15th 2013 to Linda Kelley
- Linda needs all the information on the clinics, judges and TD's for the Omnibus
- There will be 5 separate show entries for each show in this year's Omnibus

Handbook:

- Marti and Linda will work on the handbook updates. Char will review the final edit
- Rules will be split FEI, Level 4 and lower levels in the handbook
 - Need 4 FEI tests to qualify
 - Need 6 Level 4 tests to qualify
 - Cannot combine FEI tests with Level 4

Shows:

- Darlene is interested in learning how to become a show secretary
- Show managers must be USEF and USDF
- Pony Club is interested in providing food at the ADA shows
- Board approved to have "club page" in Equestrian News
 - Show dates
 - Promote upcoming clinics
 - Promote Opportunity Classes
- Erin will talk to WCCEC if schooling show counts as demo for Equifest
 - check to see about discounted arena fees for being a demo
- Bill's clinics prices the weekend of the schooling show are \$75 for one ride \$125 for two rides
- The last time the railroad ties around the dressage arena were replaced was when WCCEC had a paid manager (so that means it was a long, long, long time ago)
 - Ralph Clampitt was involved with the original construction of the arena, he would be a good person to talk with about updating the arena
 - Jeff Ritter offered to help with the arena
- Allison will ask the judges for this upcoming show season who are AQHA members and will let Alaska AQHA know
- Marti will talk with Deana if contracts need to be made for clinics. For clinics there is a flat fee and we provide lunch
- Linda will contact the Groh's about being the vet on call for the shows
- Marti will confirm clinic dates

Contracts:

- Anne will collect and hold onto signed contracts
- Still need a TD for July 20 show
- Debbie Moloznik will be here for both days in August (Friday-Sunday)
- Marti still needs signed contracts from TD's
- We have not made contacts with schooling show judges in the past

Banquet:

We need to brainstorm on ideas for banquet locations.

- Suggestions:
- Hilton
 - Marriott Downtown
 - Other Hotels
 - Kinley's

Next meeting: March 9th at 10am at Sleepy Dog Cafe in Eagle River

ADA Board Meeting, July 10, 2013

Attendance: Erin Downey, Char Cohen, Anne Hancock, Rebecca Gottstein, Susan Ritter, Marti Miller

Meeting Place: Kaladis on East Tudor Rd.

Start time: 6:30 PM

Minutes: Did not review previous meeting minutes

Treasury Report (as of 6/30/13)

Income:	\$11,871.24
Expenses:	<u>\$13,833.84</u>
Total Income:	(\$1,962.60)

Bank Balance in Account:	\$12,904.69
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Show Income:	\$5,393.00
Show Expense:	<u>\$6,296.55</u>
Net Show Income (Spring I & II):	(903.55)

Note: Show fees are not covering expenses.

July Jubilee, 7/20/13

- Why just one day? During planning last year, we thought Anchorage Horse Council would be hosting their regular July show, so we were going to be part of that.
- Equifest has now been rescheduled to 7/20 (10A to 5P)—the same day as our show. Do we want to alter our schedule to accommodate? What about distracting activities taking place in the big arena?
- Susan invites anyone to join her in weed pulling in the dressage arena on 7/14 or 7/15.
- Char, Erin, and Susan will meet with AHC folks at 6 PM on 7/18 to walk through and ensure everything is lined up for the show (i.e. mowing, fire hoses present, toilet paper in porta potties).
- Susan pointed out that the bleachers need to be made safer—they lack a back rest on the top row.
- Marti will bring a broom, dust pan, and toilet paper to keep in the ADA office at Chamberlin.

2014 show season:

- We need to figure our 2014 show schedule. Is Kerri moving her 1st show to the weekend of 6/7/14?
- Should we do a September show?
- NOTE: Our wonderful arena groomer extraordinaire, Jeff Ritter, will not be available to perform this service next season. We need to find and train one or more new groomers.

Banquet:

- Petroleum Club member, Karen Duplantis, arranged for us to use that facility for our annual banquet (11/2/13). As it turns out, Karen is now leaving the state. We understand we still will be allowed to use the Petroleum Club as scheduled, but we should double check on this. Who will check?

Chamberlin Center:

- AHC does have money for special projects and ADA may submit proposals. Susan suggested we request power to the ADA office.

Next meeting: To be determined

ADA Board Meeting, September 16, 2013

Attendance: Daralene Capps, Samantha Capps, Charlene Cohen, Erin Downey, Rebecca Gottstein, Anne Hancock, Marti Miller, and Jennifer Spencer

Meeting Place: Kaladis on East Tudor Rd.

Start time: 6:50 PM

Minutes: Minutes from August 12, 2013, meeting approved, as amended.

Treasury Report (as of 9/16/13)

Income:	\$30,207.34
Expenses:	<u>\$30,788.57</u>
Total Income:	(\$51.23)
Bank Balance in Account:	\$12,517.50
Spring I & II	
Show Income:	\$5,393.00
Show Expense:	<u>\$6,296.55</u>
Net Show Income:	(\$903.55)
July Jubilee	
Show Income:	\$3,52.00
Show Expense:	<u>\$4,574.85</u>
Net Show Income:	(\$992.85)
ADA Biggest & Biggest Ever	
Show Income:	\$13,819.00
Show Expense:	<u>\$13,268.23</u>
Net Show Income:	\$550.77

2014 Show Season Discussion

- Consider making the July show 2 day (vs. current 1 day).

Banquet:

- To be held 11/2/2013 at the Petroleum Club: 6:30 PM sign in, 7:30 PM dinner, 8 PM awards
- Some non-alcoholic beverages and coffee will be available at no charge
- Two options will be available for alcoholic beverages. 1) Drink tickets (\$8.25 ea including gratuity) may be purchased on site and redeemed at the bar. 2) Self-serve beer and wine will be available for \$5 ea (honor system).
- Silent auction—Lisa Susich will help with this

Chamberllin Center:

- AHC does have money for special projects and ADA may submit proposals. Susan suggested we request power to the ADA office.

Next meeting: To be determined

ADA Board Meeting, November 25, 2013

Attendance: Daralene Capps, Samantha Capps, Charlene Cohen, Erin Downey, Rebecca Gottstein, Marti Miller, and Jennifer Spencer (Marti taking notes in Angie's absence)

Meeting Place: Kaladis on East Tudor Rd.

Start time: 6:47 PM

Minutes: Approved minutes from October 22, 2013 meeting.

Treasury Report (as of 11/25/13)

Income:	\$37,751.82
Expenses:	<u>\$36,476.45</u>
Total Income:	\$1,275.37

Bank Account Balance (10/31/13): \$10,415.03

2014 Show Season:

- Need second judge for Spring Fest I and II weekend (June 7-8, 2014)
- Consider making the July Jubilee a 2-day show
- Still need judge for ADA Biggest Event Ever (August 3, 2014)

Banquet:

- Held on 11/2/2013 at the Petroleum Club and it was a HUGE SUCCESS!
- Special thanks go to Jennifer Spencer and Karen Duplantis for their efforts in making it such a success and to Lisa Susich for overseeing the auction.
- Board recommends that we form a "Banquet and Events Committee" and perhaps Jennifer, Karen, and Lisa would like to serve on that committee?
- Suggestion for next year's banquet program—start with fun awards, move on to level awards, horse of year, rider of year, ending with volunteer awards (Super Volunteer and Katherine Brooks).

Omnibus and Handbook:

- Make sure our online posted award guidelines are up-to-date. For instance add FEI to the listed Level Awards on the Awards Program page and update the document linked to "ADA and ASH Year End Award Rules."
- The ASH Handbook currently posted on their website is the 2012 version, hence does not include FEI Division.
- 2013 ADA Omnibus did incorporate the rule changes—thank you Linda Kelly!

Adjourn: 7:35 PM

Next meeting: January 27, 2014, 6:30 at Kaladi Bros.